

# Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,  
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

You are hereby summoned to attend the Annual Meeting of  
**Ainstable Parish Council** and the Annual General Meeting of **Ainstable Millennium Green Trust**  
to be held at via MS Teams at 7:30pm on Tuesday 4<sup>th</sup> May 2021.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

## **Ainstable Parish Council Annual Meeting Agenda**

Present: Cllr Vear (Chairman); Cllr Sproat; Cllr Bradshaw; Cllr H Bellis; Cllr H Proud; Cllr G Proud; Cllr Jackson; Cllr Smith; Cllr Robinson

In attendance: K Lawson (Clerk); 3 members of the public

1. **Resolved:** To elect a Cllr Vear to serve as Chairman for Council Year 2021/22.
2. To receive the Chairman's signed Declaration of Acceptance of Office.
3. **Resolved:** To elect Cllr Bellis a Vice Chairman for Council Year 2021/22.
4. Apologies were received from Cllr Little and County Cllr Driver.
5. Cllrs H & G Proud need to update their Register of Interest.  
**Action:** Clerk to forward the form.
6. To appoint representatives to outside bodies.  
Cllr Bellis – hub coordinator  
Cllr Smith – tourism  
Cllr Robinson – Croglin Educational Foundation  
Cllr Jackson – Croglin noticeboard
7. **Resolved:** To appoint a Cllr H Proud to examine and sign the quarterly bank reconciliations.
8. **Resolved:** To adopt the draft Standing Orders and Procedures.
9. **Resolved:** To adopt the draft Financial Regulations.
10. **Resolved:** To adopt the draft Risk Assessment.
11. **Resolved:** To accept the Asset Register as a true record.
12. **Resolved:** To approve the Annual Governance Statement for the financial year 2020/21.
13. **Resolved:** To accept the internally audited accounts for the financial year 2020/21.
14. **Resolved:** To approve the Accounting Statements for the financial year 2020/21.

Meeting adjourned at 19:40

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## **Ainstable Millennium Green Trust AGM Agenda**

Present: Cllr Vear (Chairman); Cllr Sproat; Cllr Bradshaw; Cllr H Bellis; Cllr H Proud; Cllr G Proud; Cllr Jackson; Cllr Smith; Cllr Robinson

In attendance: K Lawson (Clerk); 3 members of the public

15. Apologies were received from Cllr Little & County Cllr Driver
16. **Resolved:** To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 10<sup>th</sup> August 2020 as a true record.
17. The Clerk has been unwell so had been unable to prepare a report on finances.
18. It was noted that the dry-stone wall is still awaiting repair.

Meeting closed 19:43

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**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

The ordinary bi-monthly Meeting of  
**Ainstable Parish Council**  
held via MS Teams at 8:00pm on Tuesday 4<sup>th</sup> May 2021.

Present: Cllr Vear (Chairman); Cllr Sproat; Cllr Bradshaw; Cllr H Bellis; Cllr H Proud; Cllr G Proud; Cllr Jackson; Cllr Smith; Cllr Robinson

In attendance: K Lawson (Clerk); 3 members of the public

19. Open Meeting - for discussion of matters of general parish concern (10 mins).

Three members of the public wished to discuss access to Broomrigg Plantation, as the landowners have recently put up barbed wire, locks and notices to deter members of the public. The Chairman stated that the land was sold by the Forestry Commission without it being designated as access land under the Countryside & Rights of Way Act. There are no access rights over the land. There are no Public Rights of Way across Broomrigg and never have been as far as can be established from old maps. The landowners have a history of putting up notices stating that it is private property.

## Parish Council Meeting

20. Ainstable Parish Council recorded its condolences on the death of HRH the Duke of Edinburgh

21. No interests were declared.

22. Apologies were received from Cllr Little & County Cllr Driver.

23. **Resolved:** To authorise the Chairman to sign the minutes, as amended, of the Ordinary Meeting held on Tues 16<sup>th</sup> March 2021 as a true record.

24. **Resolved:** To authorise the Chairman to sign the minutes of the Extraordinary Meeting held on Tuesday 6<sup>th</sup> April 2021 as a true record.

25. In Cllr Driver's absence, there was no update.

26. District Councillor Robinson informed the council that Overview and Scrutiny will be looking at devolution of assets to parishes and confirmed that the March 2022 deadline for maintenance of footway lights has been scrapped.

Planning are taking a look at a complaint regarding the new building at Eden Valley mineral water with visual amenity affected in Ainstable parish even though site is in Lazonby. Cllr Jackson has joined the Zero Carbon rural sector panel.

27. To receive updates on current projects and issues:

- a. Local Government Award Scheme – the Clerk has sent the application in. The panel is expected to look at the application in May.
- b. Fellfoot Forward has awarded a £6K grant to the parish council for the last two signposts, and a further £2K is coming from Highways. The Clerk will apply to the Eden Community Fund when the next funding round opens.

28. To discuss the future of remote meetings and consider options for the future.

After some discussion, it was agreed that – as things stand - councillors are happy to return to face to face meetings as of July 20<sup>th</sup> at Croglin Village Hall. The parish council will continue to monitor the Covid situation and respond as required.

**Action:** The Clerk to carry out risk assessment for face-to-face meetings and put appropriate safety measures in place.

29. To discuss matters relating to banking and finance (RFO):

- a. Due to the RFO being unwell, the financial reports have not been prepared.
- b. The Q4 bank reconciliation was received.
- c. To note receipts – not prepared due to illness.
- d. To approve the following payments – not prepared due to illness.

30. To discuss any Highways matters arising, and consider actions

Residents are encouraged to report common issues such as potholes, blocked gullies and standing water via the Cumbria Highways portal:

<https://cumbria.gov.uk/roads-transport/highways-pavements/reporting-problem-on-highway/wdm/default.asp>

- a. The Chairman made a statement encourage everyone to register potholes on the Highways portal. He said there is no need to fill up parish council meeting with reports of potholes. Highways staff have advised that all the Ainstable potholes are on the system but it does help if more people report them. Councillors should email the Clerk with details of any long-term potholes that have not been actioned, who will follow up with Highways.
- b. Any other Highways matters arising  
Can road up to Ainstable from Armathwaite bridge have a new top coat to address issues created when water pipe went in?  
**Action:** Cllr Bellis to enquire with Highways.  
Opposite quarry in Croglin there's a wooden fence next to the beck that needs maintenance. It was confirmed that this fence doesn't belong to the parish council and should be reported to Highways.

31. To discuss any Rights of Way matters arising, and consider actions:

- a. Coombs Wood  
After some discussion, it was agreed to hold a public meeting on site in early September.  
**Action:** Cllr Bradshaw to speak to the landowner to ask if this will be possible.  
It was reported that the sale of Armathwaite Place has fallen through.
- b. Broomrigg Plantation
  - i. Correspondence received – the Clerk has received several enquiries from members of the public about access.

Chairman's Statement: Can write to landowner's agents to ask for Section 16 access agreement & ask if there is anything we can do as a pc to allay any concerns.

- ii. **Resolved:** The Clerk to write to landowner's agent to ask if a Section 16 access agreement can be negotiated, and to ask if there is anything we can do as a parish council to allay any concerns the landowner may have.  
**Action:** the Clerk to draft a letter and circulate to Councillors.

32. To discuss speeding in the parish. (Cllr Sproat)

Cllr Sproat has been approached by local residents in Ainstable and Croglin regarding speeding by cars & bikes. He wants to get overview of speeding in the whole parish and asked all councillors to speak to residents in their areas to find out the issues.

33. To discuss any matters relating to communications. (Chairman)

Cllr Vear still has leaflets for the Holme Holt project at his house, for homes that were not covered by the Eden Local delivery. It was agreed to distribute these in July.

34. To consider planning applications made and other planning matters. (Chairman)

a. To receive an update on enforcement case 20-5109 - re Peak Power Generator at Ruckcroft  
A reply has been received from planning enforcement. The Clerk has asked for generation data but this is exempt from being provided under FoI. Cllr Robinson will discuss with Chief Executive to determine the best way forward. Could ask a question at a meeting of full council as a member of the public.

b. Any other planning matters arising.

It was noted that the field which contains the generator and which was subject to the withdrawn planning application 20/0918 is let to a tenant.

35. To consider correspondence received.

The Clerk reported that an application to the Calor Community Fund has gone forward to the next stage.

Cumrew broadband fibre to the premise going in.

36. Points to be raised at the next meeting. Email to Clerk.

37. Date of the next ordinary meeting – Tues 20<sup>th</sup> July 2021.

Meeting closed 21:11.