

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,
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The ordinary bi-monthly meeting of
Ainstable Parish Council
held at Croglin Village Hall at 7:30pm on Tuesday 20th July 2021.

Ainstable Parish Council Agenda

Present: Cllr Bellis (Chair); Cllr Robinson; Cllr Bradshaw; Cllr Jackson
In Attendance: K Lawson (Clerk), 2 members of the public

1. Open Meeting – no matters were raised.

Minutes

2. Apologies were received from: Cllr Vear, Cllr Sproat, Cllr Little, Cllr H Proud, Cllr G Proud, Cllr Smith, County Cllr Driver
3. No members declared any items of interest.
4. **RESOLVED:** To accept the minutes of the Ordinary Meeting held on Tues 4th May 2021 as a true record.
5. To receive updates on current projects and issues:
 - 5.1. The Newbiggin defibrillator has now been installed and is active.
 - 5.2. The Clerk is obtaining quotations for Solar lighting.
 - 5.3. The Clerk is seeking funding to complete the Signposts project.
 - 5.4. A letter received from the land agent regarding access to Broomrigg Plantation has been circulated to councillors.
6. County Councillor Driver's email report was circulated.
7. District Councillor Robinson highlighted the work of the district council in paying out government grants during the pandemic, which has affected the everyday work of the council.
8. To receive reports from attendance at outside bodies:
 - 8.1. Croglin Educational Trust
Cllr Robinson reported that 11 applications were received and the Trust has awarded £135 to each applicant.
 - 8.2. The Clerk reported on the Zero Carbon Cumbria CALC Climate Change Course she recently attended.

- 8.3. The Clerk reported on the recent EALC meeting which covered EDC's Partial Review of the Local Plan
- 8.4. The Clerk reported on the recent SLCC Virtual Training Seminar she attended, which is worth 2.5 CPD points.
9. Cllr Bellis reported that the Government has made Cumbria a priority area for Project Gigabit which aims to put fibre optic cables into peoples' houses. All voucher funding has ceased unless a scheme was passed before 31/3/21.
10. To discuss any Highways matters arising, and consider actions:
Residents are encouraged to report common issues such as potholes, blocked gullies and standing water, or problems with pavements, via the Cumbria Highways HIAMS portal: <https://bit.ly/3xMU14U>
- 10.1. To note the introduction of the new HIAMS service.
Cllr Bellis reported that all issues now have to go through HIAMS. Members of the public are encouraged to report any issues themselves.
- 10.2. It was noted that the verges have now been mowed to 1m from roadside.
- 10.3. There were no other Highways issues arising.
11. A report regarding dog fouling was noted.
12. There was a short discussion regarding participation in the Queen's Platinum Jubilee celebrations.
ACTION: Cllr Bradshaw to bring a proposal to next meeting.
13. To discuss matters relating to Ainstable Millennium Green
- 13.1. **RESOLVED:** To approve the accounts for the FYE 31/03/2021.
- 13.2. The Clerk reported that she has received the inspection report for the play equipment on the Green, which she will circulate.
14. Clerk's Appraisal
- 14.1. Cllr Bellis reported that a report on the Clerk's annual appraisal has been circulated to councillors via email. He thanked on behalf of parish council for her hard work.
- 14.2. **RESOLVED:** To award the Clerk an annual pay increment.
15. To discuss matters relating to banking and finance (RFO):
- 15.1. The Clerk reported on the bank balance
- 15.2. The Q1 bank reconciliation was received.
- 15.3. The payments detailed in APPENDIX 4 were approved.
- 15.4. The receipts detailed in APPENDIX 5 were approved.
- 15.5. **RESOLVED:** To approve the standing orders & direct debits:
- 15.5.1. Standing Orders – none
- 15.5.2. Direct Debits:

<u>Name</u> ↑	<u>Last Paid</u>	<u>Last Paid Amount</u>
DATA PROTECTION	11 Dec 2020	-£35.00
GoCardless Ltd	30 Jun 2021	-£14.40
<u>LLOYDS BANK CORPOR</u>	<u>16 Jun 2021</u>	<u>-£6.96</u>

15.6. There were no other matters relating to banking and finance.

16. **RESOLVED:** to adopt the following policies and procedures (Chairman)

16.1. Accessibility statement

<http://ainstable.org.uk/wp/website-accessibility-statement/>

ACTION: The Clerk to ensure the website address is included on all council documents to encourage more traffic.

17. To consider planning applications made and other planning matters. (Chairman)

17.1. The decision for the following application was noted:

Application No.	Location	Scheme	Decision
21/0280	Sunburgh House, Croglin	Partial demolition, remodelling and extension of existing residential property, with additional change of use to create office facility.	Granted

17.2. Any other planning matters arising.

The Clerk reported that application 21/0073 has now been granted.

18. To consider correspondence received.

19. Points to be raised at the next meeting – future of Ainstable church.

There was some discussion about the meeting at the Holme Holt site. The proposed date of 14th Sept 7.30 was finalised. Cllr Vear has the leaflets – they will need to be updated with the meeting information and distributed in good time. A PA system will be needed. It was noted that Armathwaite Place has been sold. It would be helpful to find out who the new owners are so they can be contacted regarding the footpath.

20. Date of the next ordinary meeting Tuesday 21st September 2021 at Croglin Village Hall.

Meeting closed 20.22

Summary of Actions

Action for:	Details:
Cllr Bradshaw	Prepare a proposal for the Queen's Platinum Jubilee celebrations
Clerk	Ensure inclusion of website address on all council documents.
All	Distribution of leaflets for the Holme Holt meeting