

# Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,  
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

The ordinary bi-monthly meeting of  
**Ainstable Parish Council**  
held at Ainstable Church Institute at 7:30pm on Tuesday 21<sup>st</sup> November 2017.

## Minutes

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### Present:

Cllr Vear (Chairman); Cllr H Proud; Cllr Thirlwall; Cllr G Proud; Cllr Robinson; Cllr Bellis; Cllr Bradshaw; Cllr Guise; Cllr Smith;  
Kimberley Lawson (Clerk)

### In attendance:

County Cllr Driver  
1 member of the public

1. Open Meeting - for discussion of matters of general parish concern (10 mins).

No matters were raised.

## Parish Council Meeting

2. No apologies were received.
3. The following councillors declared an interest in item 11.8 because of their involvement with local organisations which have submitted grant applications for the financial year commencing 1<sup>st</sup> April 2018:  
Cllr Guise - St Michael & All Angels PCC  
Cllrs Vear & Bellis - FLIX
4. Item 7.5 of the minutes of the Ordinary Meeting held on Tuesday 19<sup>th</sup> September 2017 was amended to reflect ENW instead of EDC. It was then resolved to accept the amended minutes and they were signed by the Chairman.
5. A verbal report was received from County Councillor Driver, including new CCC subsidies for Pass Plus and support for setting up formalised Good Neighbour schemes. She invited suggestions for times and locations for a surgery in the parish. Cllr Bellis asked about plans for Superfast Broadband roll out and Cllr Driver agreed to raise the issue within the council.
6. A verbal report was received from District Councillor Robinson. She spoke on behalf of the parish council at the recent planning committee and stressed the importance of the parish council's support in planning applications. EDC is currently conducting a housing needs survey.
7. To receive updates on current projects and issues:
  - 7.1. Benches (Clerk)  
Awaiting quotation from supplier.

- 7.2. Car Park at Armathwaite Bridge (Cllrs Vear & Bradshaw)  
**Action:** Cllrs Vear & Bradshaw to meet to start work on the planning application. Mr Ecroyd has agreed to provide a scale plan of the site.
- 7.3. Information boards on the fell path at Newbiggin (Cllr Robinson)  
The board has been cleaned by the county council and can now be read. The stile over the wall by Townhead in Newbiggin on footpath 301007 is unsafe and partially blocked by overgrown holly.  
**Action:** The Clerk to report this to the Footpaths Officer. Cllr Driver will also offer support to have this addressed.
8. To discuss bus shelters (Cllrs Vear & Bellis)
- 8.1. To consider the site and design for the Ruckcroft community shelter  
Cllr Bellis has met with Daniel Evans from CCC and identified an ideal site where the current Ruckcroft noticeboard is. Residents adjacent to the site have been informed of the plans and requested glass sides to the shelter to aid visibility when accessing their drives.  
**Action:** Cllrs Vear and Bellis to take measurements of the site and photographs of a shelter similar in design to residents' preferences, and send them to the Clerk. The Clerk will then write to Daniel Evans to request permission for the site.
- 8.2. To consider the purchase of Ruckcroft shelter  
**Resolved:** To postpone this item until the site and design have been finalised.
- 8.3. To consider the purchase of the replacement shelter for Ainstable  
**Resolved:** to incorporate a noticeboard into the new shelter and remove the old noticeboard at the crossroads.  
**Resolved:** to purchase the new shelter for Ainstable  
**Action:** Cllr Vear will obtain a final price from Morton Garden Buildings incorporating the noticeboard into the shelter and place the order. The old noticeboard at the crossroads to be removed.
- 8.4. To receive a report on the land for the Ainstable shelter  
Cllr Vear has spoken to Robert Proud, whose family donated the land for the shelter in the 1980's. Cllr Vear reported that Mr Proud doesn't consider the land where the bus shelter is to be his land now and is happy for it to be registered by the parish council.  
**Action:** The Clerk to register this land with the Land Registry.
9. To discuss Footway Lighting.
- 9.1. Cllr Vear reported on the meeting with CALC to discuss devolution of footway lights from Eden District Council. The feeling of the meeting was not to accept any devolved lights and when they reach the end of their lives decide what, if anything, to do about replacing them. It was agreed to survey residents to determine which lights, if any, residents would like to retain.  
**Action:** Cllr Vear and the Clerk to organise this.  
**Action:** The footway light opposite Croglin church is out – Clerk to report.  
The Chairman thanked Cllr Smith for providing the Heather Glen as a venue for the meeting with CALC.
- 9.2. To consider ENWL's quotation to replace the Towngate light  
**Resolved:** to postpone this item and include the Towngate light with the lighting survey agreed in item 9.1.
10. To discuss Ainstable Millennium Green (Clerk).

10.1. To receive an update on the annual inspection by Playdale.

The Clerk reported that Playdale will not replace equipment under warranty unless it has failed its safety inspection, which Ainstable's has not. One of stumps is slightly damaged but not unsafe.

10.2. To receive an update on the Trust's Insurance arrangements.

The Clerk reported that the Trust holds public liability insurance for the Green but that the playground equipment is not insured for its value against theft or damage. She reported on quotations she has received for various solutions to provide this cover.

**Resolved:** Due to the high costs of insurance compared to the value of the equipment, not to insure the playground equipment for its value at the moment. The Clerk to continue to explore options.

10.3. To discuss matters relating to banking and finance

10.3.1. Annual return

The Clerk reported that the Charity Commission annual return for the financial year 2016/17 has been submitted.

10.3.2. To note receipts:

£9.47 Wayleave

Cllr H Proud reported that a parishioner has mentioned brambles growing over the wall by the road

**Action:** The Clerk to ask Neil Ruddick to cut them back.

11. To discuss matters relating to banking and finance (Clerk):

11.1. To receive a verbal report on the bank account balances

This item was accidentally missed at the meeting.

11.2. The following receipt was noted:

October

17th                      10    CALC                      £    625.60 Grant from the Transparency Fund

11.3. The following payments were noted:

**October**

2nd	CALC - TR1402	24	EP	£	75.00
2nd	Cumbria County Council	25	EP	£	169.20
2nd	K Lawson - expenses	26	EP	£	34.82
2nd	Nigel Vear	30	EP	£	16.78
2nd	BDO	31	EP	£	120.00
15th	K Lawson - salary	32	SO	£	314.01
30th	Community Heartbeat Trust	35	EP	£	151.20
30th	Community Heartbeat Trust	36	EP	£	180.00

**November**

6th	K Lawson - new laptop & hard drive	38	EP	£	548.91
15th	K Lawson - salary	33	SO	£	301.14

11.4. Fellrunner have requested a grant to cover the journeys they have made within the parish.

**Resolved:** to award a grant of £200, as per the budget.

11.5. **Resolved:** to pay the following bills:

21st	Royal British Legion	37	£	34.00
21st	Neil Ruddick	39	£	675.00
21st	K Lawson - expenses	40	£	128.69

11.6. The budget reconciliation for Q2 was received.

11.7. The bank reconciliation for Q2 was received

11.8. The Clerk reported on the early stages of the budget for the financial year commencing 1<sup>st</sup> April 2018, including grant applications already received.

**Action:** All councillors to email the Clerk any items for consideration. The Clerk will circulate a draft for consideration at the January meeting.

11.9. Any other matters relating to banking and finance  
None

12. To receive verbal reports from attendance at outside bodies.

12.1. The Clerk reported on her attendance at the recent EALC AGM.

13. To receive a verbal report on crime in the Parish.

There was nothing to report

14. To discuss any Highways matters arising, and consider actions:

14.1. Potholes and general maintenance (Cllr Bellis)

Cllr Bellis reported on a meeting he had with John Banks and some follow up actions Highways has agreed.

Various issues were reported for Cllr Bellis to follow up.

14.2. State of the road at Ghyll Croft

Cllr Smith reported that he wrote to EDC about the concrete that has been dumped in the lane. They have replied, claiming there is no evidence of the blockage.

**Action:** Cllr Robinson and County Councillor Driver will follow this up with EDC/CCC.

The road surface is very rough and residents should report any concerns to Eden Housing Association, who are the road owners.

14.3. Ivy growing over the bridge in the village

**Action:** Cllr Bellis to report this to Highways.

14.4. Any other highways matters arising

15. To review and consider policies and procedures

15.1. Equal Opportunities Policy

**Resolved:** to adopt this policy for a year and review it in November 2018. The policy was signed by the Chairman and the Clerk.

15.2. Grants Policy

Cllr Vear reported that the current Grants Policy is several years old and does not necessarily reflect the parish council's practice in regard to making grants.

**Action:** The Clerk to circulate the current policy for councillors to read and consider whether any changes are needed.

16. To receive a verbal report on the development of Broadband in the parish. (Cllr Bellis)  
There was no update
17. To receive a verbal report on fire hydrant maintenance. (Cllr Bellis)  
Cllr Bellis is awaiting a list of which hydrants have been maintained. Cllr Smith reported that the one by the Heather Glen has not been done.
18. To discuss any matters relating to communications.  
The Clerk has been able to start work on a newsletter now she has a new laptop.
19. To discuss tourism in the parish (Cllrs Smith & Robinson)  
There was nothing report.

20. To consider planning applications made and other planning matters. (Clerk)

20.1. It was noted that permission has been granted for the following application:

17/0662	Land at Holly Bush, Longdales	Demolition of traditional pole barn & erection of detached dwelling
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20.2. The following application was noted:

17/0936	Holme Farm, The Dale	Livestock shed
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20.3. Any other planning matters

An application has been made for a new house at Copper Hall in Croglin.

**Action:** The Clerk to circulate the details.

21. Defibrillators.

21.1. To receive an update on signage for the Ainstable kiosk defibrillator  
The signs have been installed at the entrances to the village.

21.2. To receive an update on the defibrillator at Croglin  
All the paperwork has been submitted to the Community Heartbeat Trust for the Croglin defibrillator and the adoption is complete.

21.3. To receive an update on the defibrillator at Newbiggin  
The Clerk has some paperwork to complete for the Newbiggin defibrillator.

21.4. To receive an update on plans for a community awareness session  
Cllr Smith offered the Heather Glen as a venue for a community awareness session. The Clerk to organise a date.

The meeting had lasted for the maximum of 2 hours permitted by the Standing Orders at this point.

**Resolved:** to allow extra time to complete the agenda.

22. To discuss parish land.

22.1. To receive an update on the rent review of the parish land at Ruckcroft (Cllr Bradshaw)  
The Chairman has received a letter from Mr Gargett regarding the rent review.

**Resolved:** to increase the annual rent to £100 per acre. The Clerk will confirm the size of the land with the Land Registry and calculate the rent accordingly. She will write to Mr Gargett with the decision.

22.2. To receive an update on the registration of the Sand Pit by Channel Pool (Clerk)  
The Clerk has been informed by the Land Registry that this land has been registered by the Ecroyd family within the past year.

**Resolved:** not to take any further action with regard to the Sand Pit.

22.3. To receive an update on the registration of Croglin Quarry (Clerk)  
The Clerk reported on a letter she has received from the Land Registry requesting different information.

23. To consider correspondence received.

23.1. EDC Community Governance Review  
The responses were agreed to this review.

**Action:** The Clerk to submit the response.

24. Points to be raised at the next meeting.  
All councillors to email points to the Clerk and Chairman.

25. Date of the next ordinary meeting – Tues 16<sup>th</sup> January 2018.

The meeting closed at 9.38pm

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

27<sup>th</sup> November 2017