

# Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,  
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

You are hereby summoned to attend the Annual Meeting of  
**Ainstable Parish Council** and the Annual General Meeting of **Ainstable Millennium Green Trust**  
to be held at via MS Teams at 7:30pm on Tuesday 4<sup>th</sup> May 2021.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

## **Ainstable Parish Council Annual Meeting Agenda**

1. To elect a Chairman for Council Year 2021/22.
2. To receive the Chairman's signed Declaration of Acceptance of Office.
3. To elect a Vice Chairman for Council Year 2021/22.
4. To receive apologies for absence.
5. To review the Register of Members' Interests.
6. To appoint representatives to outside bodies.
7. To appoint a Councillor to examine and sign the quarterly bank reconciliations.
8. The Chairman will propose a motion to adopt the draft Standing Orders and Procedures - APPENDIX 1
9. The Chairman will propose a motion to adopt the draft Financial Regulations – APPENDIX 2.
10. The Chairman will propose a motion to adopt the draft Risk Assessment – APPENDIX 3.
11. The Chairman will propose a motion to accept the Asset Register as a true record – APPENDIX 4.
12. The Chairman will propose a motion to approve the Annual Governance Statement for the financial year 2020/21 – APPENDIX 5.
13. The Chairman will propose a motion to accept the internally audited accounts for the financial year 2020/21 – APPENDIX 6.
14. The Chairman will propose a motion to approve the Accounting Statements for the financial year 2020/21 – APPENDIX 7.

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## **Ainstable Millennium Green Trust AGM Agenda**

15. To receive apologies for absence.
16. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 10<sup>th</sup> August 2020 as a true record – APPENDIX 8.
17. To receive a presentation of finances.
18. Any other matters arising.

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**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

You are hereby summoned to attend the ordinary bi-monthly Meeting of  
**Ainstable Parish Council**  
to be held via MS Teams at 8:00pm on Tuesday 4<sup>th</sup> May 2021.

19. Open Meeting - for discussion of matters of general parish concern (10 mins).

## Parish Council Meeting

20. To mark the death of HRH the Duke of Edinburgh

21. Declarations of interests.

Receive any declarations of interest of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting. Members are reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when an item or issue is considered.

22. To receive apologies for absence.

23. To consider accepting the minutes of the Ordinary Meeting held on Tues 16<sup>th</sup> March 2021 as a true record.

24. To consider accepting the minutes of the Extraordinary Meeting held on Tuesday 6<sup>th</sup> April 2021 as a true record.

25. To receive a verbal report from County Councillor Driver.

26. To receive a verbal report from District Councillor Robinson.

27. To receive updates on current projects and issues:

- a. Local Government Award Scheme
- b. Signpost renovation project

28. To discuss the future of remote meetings and consider options for the future.

29. To discuss matters relating to banking and finance (RFO):

- a. To receive a verbal report on the bank account balances
- b. To receive a Q4 bank reconciliation – APPENDIX 9
- c. To note receipts – information to follow
- d. To approve the following payments – information to follow

30. To discuss any Highways matters arising, and consider actions

Residents are encouraged to report common issues such as potholes, blocked gullies and standing water via the Cumbria Highways portal:

<https://cumbria.gov.uk/roads-transport/highways-pavements/reporting-problem-on-highway/wdm/default.asp>

- a. Chairman's Statement
- b. Any other Highways matters arising

31. To discuss any Rights of Way matters arising, and consider actions:

- a. Coombs Wood
  - b. Broomrigg Plantation
    - i. Correspondence received
    - ii. Chairman's Statement
32. To discuss speeding in the parish. (Cllr Sproat)
33. To discuss any matters relating to communications. (Chairman)
34. To consider planning applications made and other planning matters. (Chairman)
- a. To receive an update on enforcement case 20-5109 - re Peak Power Generator at Ruckcroft
  - b. Any other planning matters arising.
35. To consider correspondence received.
36. Points to be raised at the next meeting.
37. Date of the next ordinary meeting – Tues 20<sup>th</sup> July 2021.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

27<sup>th</sup> April 2021