

# Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,  
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - [chairman@ainstable.org.uk](mailto:chairman@ainstable.org.uk)**

You are hereby summoned to attend the Annual Meeting of  
**Ainstable Parish Council** and the Annual General Meeting of **Ainstable Millennium Green Trust**  
to be held virtually via MS Teams at 7:30pm on Monday 10<sup>th</sup> August 2020.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

**Any member of the public wishing to raise an issue with the parish council or attend the meeting  
should email the Chairman: [chairman@ainstable.org.uk](mailto:chairman@ainstable.org.uk)**

## **Ainstable Parish Council Annual Meeting Agenda**

1. To receive apologies for absence.
2. To appoint representatives to outside bodies.
3. To consider the Standing Orders and Procedures - APPENDIX 1
4. To consider the Financial Regulations – APPENDIX 2.
5. To appoint a Councillor to examine and sign the quarterly bank reconciliations.
6. To consider the Risk Assessment – APPENDIX 3.
7. To consider the Asset Register – APPENDIX 4.
8. To consider the Annual Governance Statement for the financial year 2019/20 – APPENDIX 5.
9. To accept the internally audited accounts for the financial year 2019/20 – APPENDIX 6.
10. To consider the Accounting Statements for the financial year 2019/20 – APPENDIX 7.

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## **Ainstable Millennium Green Trust AGM Agenda**

11. To receive apologies for absence.
12. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 21<sup>st</sup> May 2019 as a true record – APPENDIX 8.
13. To receive the accounts for the FYE 31/03/2020 – APPENDIX 9.

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## Parish Council Meeting

14. Declarations of interests.
15. To receive apologies for absence.
16. To consider the minutes of the Ordinary Meeting held on Tues 17<sup>th</sup> March 2020.
17. Clerk appraisal & salary
  - a. To receive a report on the Clerk's appraisal – Cllrs Bellis & Sproat
  - b. To consider an annual pay award for the Clerk
18. To discuss matters relating to banking and finance (RFO):
  - a. To receive a verbal report on the bank account balances
  - b. To receive a Q4 bank reconciliation – APPENDIX 10
  - c. To note receipts:

April

Date	Receipt		Amount	Empowering Legislation
	No.	Received from		
17th	01	Eden District Council	£ 14,054.00	Local Government Finance Act 1992, s.41

June

8th	02	R F Gargett	£ 35.00	N/A
30th	03	HMRC	£ 1,569.46	Value Added Tax Act 1994 s 33
30th	04	Unity Trust Bank	£ 9.48	Local Government Act 1972, s.151

- d. To note payments:

April

Date	Payee	Voucher No.	Payment Method	Amount	Empowering Legislation
15th	K Lawson - salary	001	EP	£ 303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
16th	Lloyds Bank	002	DD	£ 108.74	Local Government Act 1972, s.151

May

4th	CALC	003	EP	£	166.65	Local Government Act 1972 s.111
15th	K Lawson - salary	006	EP	£	303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
18th	Lloyds Bank plc	007	DD	£	3.00	Local Government Act 1972, s.151
26th June	CPSL - SI-5825	005	DD	£	14.40	Local Government Act 1972, s.151
1st	CPSL SI-5826	004	DD	£	14.40	Local Government Act 1972, s.151
8th	Sandra Harrison	010	EP	£	35.00	Accounts & Audit Regulations 2003, SI 2003/533, reg 6
8th	Community Heartbeat Trust	011	EP	£	50.40	Public Health Act 1936 s234
9th	K Lawson - expenses	012	EP	£	128.69	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
15th	K Lawson - salary	013	EP	£	303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
16th	Lloyds Bank plc	014	DD	£	3.00	Local Government Act 1972, s.151
23rd	CPSL SI-5980	015	DD	£	14.40	Local Government Act 1972, s.151
30th	BHIB	006	EP	£	304.45	Local Government Act 1972 s 140 (1) as amended
30th	Unity Trust Bank plc	016	DD	£	18.00	Local Government Act 1972, s.151

e. Any other matters relating to banking and finance

19. To consider planning applications made and other planning matters. (Chairman)

a. To note the decision(s) for the following application(s):

APPLICATION NO.	LOCATION	PROPOSAL	PARISH COUNCIL OBSERVATION	OUTCOME
19/0923	Heather Glen	Erection of building for ancillary uses associated with Heather Glen Country Hotel and ancillary storages	In favour	Granted

b. Any other planning matters

20. To consider correspondence received.

21. Points to be raised at the next meeting.

22. Date of the next ordinary meeting – to be announced.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

3<sup>rd</sup> August 2020