

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,

Tel (01768) 896360 - chairman@ainstable.org.uk

You are hereby summoned to attend the Annual Meeting of
Ainstable Parish Council and the Annual General Meeting of **Ainstable Millennium Green Trust**
to be held at Croglin Village Hall at 7:30pm on Tuesday 21st May 2019.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

Ainstable Parish Council Annual Meeting Agenda

1. To elect a Chairman for Council Year 2019/20.
2. To receive the Chairman's signed Declaration of Acceptance of Office.
3. To elect a Vice Chairman for Council Year 2019/20.
4. To receive the Councillors' signed Declarations of Acceptance of Office.
5. To receive apologies for absence.
6. To appoint representatives to outside bodies.
7. To consider the Standing Orders and Procedures - APPENDIX 1
8. To consider the Financial Regulations – APPENDIX 2.
9. To appoint a Councillor to examine and sign the quarterly bank reconciliations.
10. To consider the Risk Assessment – APPENDIX 3.
11. To consider the Asset Register – APPENDIX 4.
12. To consider the Annual Governance Statement for the financial year 2018/19 – APPENDIX 5.
13. To accept the internally audited accounts for the financial year 2018/19 – APPENDIX 6.
14. To consider the Accounting Statements for the financial year 2018/19 – APPENDIX 7.

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Ainstable Millennium Green Trust AGM Agenda

15. To receive apologies for absence.
16. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 15th May 2018 as a true record – APPENDIX 8.
17. To receive a presentation of finances.

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You are hereby summoned to attend the ordinary bi-monthly Meeting of

Ainstable Parish Council

to be held at Croglin Village Hall at 8:00pm on Tuesday 21st May 2019.

18. Open Meeting - for discussion of matters of general parish concern (10 mins).

Parish Council Meeting

19. Declarations of interests.

20. To receive apologies for absence.

21. To consider the minutes of the Ordinary Meeting held on Tues 19th March 2019.

22. To discuss Croglin Church.

23. To consider admitting John Thirlwall as an Honorary Freeman of the Parish of Ainstable.

24. To receive a verbal report from County Councillor Driver.

25. To receive a verbal report from District Councillor Robinson.

26. To receive updates on current projects and issues:

- a. War Memorial Listing
- b. Grants for new signposts

27. Clerk appraisal & salary

- a. To receive a report on the Clerk's appraisal – Cllr Robinson
- b. To consider an annual pay award for the Clerk

28. To discuss matters relating to banking and finance (RFO):

- a. To receive a verbal report on the bank account balances
- b. To receive a Q4 bank reconciliation – APPENDIX 9
- c. To note receipts:

April

DATE	RECEIPT		AMOUNT	EMPOWERING LEGISLATION
	NO.	RECEIVED FROM		
26th	01	Eden District Council	£ 12,200.00	Local Government Finance Act 1992, s.41
May				
13th	02	R Gargett	£ 35.00	NA

d. To note payments:

April

DATE	PAYEE	VOUCHER NO.	PAYMENT TYPE	AMOUNT	EMPOWERING LEGISLATION
3rd	Cumbria Payroll Services	001	DD	£ 14.40	Local Government Act 1972, s.151
11th	Cumbria Payroll Services	002	DD	£ 14.40	Local Government Act 1972, s.151
16th	Lloyds Bank plc	003	DD	£ 11.21	Local Government Act 1972, s.151
May					
13th	K Lawson - salary for April	004	EP	£ 271.60	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
13th	Sandra Harrison – internal audit	008	EP	£ 35.00	Accounts & Audit Regulations 2003, SI 2003/533, reg 6
15th	K Lawson - salary for May	005	EP	£ 271.60	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
16th	Lloyds Bank plc	006	DD	£ 3.00	Local Government Act 1972, s.151

e. To consider the payment of bills due

PAYEE	VOUCHER NO.	CHEQUE NO.	AMOUNT	EMPOWERING LEGISLATION
R & SD Proud – repair of dry-stone wall on the Millennium Green	007	300057	£ 120.00	Public Health Act 1875, s.164

f. To consider the quote for the repair of further sections of the dry-stone at the Ainstable Millennium Green - APPENDIX 10.

g. To consider the payment of grants:

- i. Great North Air Ambulance £500
- ii. Eden Valley Flix £310

h. To consider renewing the parish council's membership of the following bodies:

- i. CALC £161.13
- ii. Friends of the Lake District £35

i. Any other matters relating to banking and finance

- i. To update the banking mandate

29. To receive a report from the Neighbourhood Development Plan committee

- a. To consider commissioning Eden District Council to conduct a Housing Survey on behalf of the parish council.

30. To receive verbal reports from attendance at outside bodies.

31. To receive a verbal report on crime in the Parish.

32. To discuss any Highways matters arising, and consider actions:

33. To discuss any Rights of Way matters arising, and consider actions:

a. Coombs Wood

34. To discuss any matters relating to communications. (Chairman)

a. Advertising places on the parish council for co-option.

35. To consider planning applications made and other planning matters. (Chairman)

a. To note the decision(s) for the following application(s):

APPLICATION NO.	LOCATION	PROPOSAL	PARISH COUNCIL OBSERVATION	OUTCOME
18/0961	Field at Armathwaite	Part retrospective application for storage container, substation and transformer to house peak power generator for use no more than 75 hours per week	Object	Granted
19/0069	Barn at Faugh Head	Change of use of agricultural building to 2 no. dwellings.	In favour	Granted
19/0017	Dale Mill House	Variation of condition 2 (plans compliance) to include design and siting attached to approval 17/0125	In favour	Granted

b. To consider responses for the following application(s):

APPLICATION NO.	LOCATION	PROPOSAL
19/0219	Hillside, Ruckcroft	Outline planning permission for residential development
19/0227	Nutwood Cottage, Newbiggin	Outline application for residential development

c. Any other planning matters

36. To consider correspondence received.

37. Points to be raised at the next meeting.

38. Date of the next ordinary meeting – Tues 16th July 2019.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

13th May 2019