

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,

Tel (01768) 896360 - chairman@ainstable.org.uk

You are hereby summoned to attend the Annual General Meetings of
Ainstable Parish Council and **Ainstable Millennium Green Trust**
to be held at Croglin Village Hall at 7:30pm on Tuesday 15th May 2018.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

Ainstable Parish Council AGM Agenda

1. To elect a Chairman for Council Year 2018/19.
2. To receive the Chairman's signed Declaration of Acceptance of Office.
3. To elect a Vice Chairman for Council Year 2018/19.
4. To receive apologies for absence.
5. To appoint representatives to outside bodies.
6. To consider the Standing Orders and Procedures.
7. To consider the Financial Regulations.
8. To consider the Risk Assessment.
9. To consider the Asset Register.
10. To consider the Annual Governance Statement for the financial year 2017/18.
11. To accept the internally audited accounts for the financial year 2017/18.
12. To consider the Accounting Statements for the financial year 2017/18.

Ainstable Millennium Green Trust AGM Agenda

13. To receive apologies for absence.
 14. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 16th May 2018 as a true record.
 15. To receive a presentation of finances.
 16. To receive parish councillors' declarations of their fitness to perform the duties of a charity trustee.
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17. Open Meeting - for discussion of matters of general parish concern (10 mins).

Parish Council Meeting

18. Declarations of interests.
19. To receive apologies for absence.
20. To resolve to accept the minutes of the Ordinary Meeting held on Tues 20th March 2018 as a true record.
21. To receive a verbal report from County Councillor Driver.
22. To receive a verbal report from District Councillor Robinson.
23. To receive updates on current projects and issues:
 - a. Footway lighting
 - b. Car park
 - c. Bus shelters
 - d. Defibrillators
 - e. Benches
 - f. Grit Bins
 - g. Fire hydrants
 - h. 30 mph zone
24. To receive a report on the recent meeting with Kirkwells regarding neighbourhood planning and to discuss next steps.
25. Clerk appraisal & salary
 - a. To receive a report on the Clerk's appraisal
 - b. To consider the NALC salary award for 2018/19
 - c. To consider an annual pay award for the Clerk
26. To discuss matters relating to banking and finance (RFO):
 - a. To receive a verbal report on the bank account balances
 - b. To receive a bank reconciliation for Q3 and Q4

c. To note receipts:

| April | R.N. | Received from | Amount |
|-------|------|---------------|-------------|
| 30th | 01 | Eden DC | £ 12,100.00 |
| May | | | |
| 2nd | 02 | R F Gargett | £ 35.00 |

d. To note payments:

| April | Payee | V.N. | Payment type | Amount | Empowering Legislation |
|-------|-------------------|------|--------------|----------|--|
| 16th | K Lawson - salary | 001 | SO | £ 291.01 | Local Government Act 1972 s 112 (1); Local Government (Financial Provisions) Act 1963, s 5 |
| 17th | Lloyds Bank | 008 | DD | £ 11.02 | Local Government Act 1972 s 151 |
| 20th | Nigel Vear | 006 | EP | £ 13.19 | |
| 23rd | HMRC Cumbernauld | 009 | SO | £ 23.00 | |
| 30th | CPSL - SI-3791 | 010 | DD | £ 14.40 | Local Government Act 1972 s 151 |

e. To consider the payment of bills due:

| Payee | V.N. | Payment type | Amount | Empowering Legislation |
|------------------------------|------|--------------|----------|----------------------------------|
| CALC | 003 | EP | £ 140.00 | Local Government Act 1972 s.111 |
| CALC | 004 | EP | £ 186.00 | Local Government Act 1972 s.111 |
| Friends of the Lake District | 005 | EP | £ 30.00 | Local Government Act 1972, s.137 |
| Cumbria County Council | 007 | EP | £ 120.00 | Public Health Act 1936 s234 |

f. Any other matters relating to banking and finance

27. To receive verbal reports from attendance at outside bodies.

28. To receive a verbal report on crime in the Parish.

29. To discuss any Highways matters arising, and consider actions:

- a. Potholes and general maintenance (Cllr Bellis)
- b. Road signage at both entrances to Croglin (Cllr Ritchie)
- c. Any other highways matters arising

30. To discuss any Rights of Way matters arising, and consider actions:

- a. Dog gates on stiles (Cllr Proud)
- b. Change stile to gate on footpath 301004 in Newbiggin (Cllr Robinson)

31. To consider General Data Protection Regulations

- a. Privacy Statements
- b. Data Register

- c. Data Protection Policy
- d. Scheduling of review of these documents

32. To receive a verbal report on the development of Broadband in the parish. (Cllr Bellis)

33. To review an annual calendar of tasks for the parish council.

34. To discuss any matters relating to communications. (Chairman)

35. To consider planning applications made and other planning matters. (Chairman)

- a. To note the decision(s) for the following application(s):

| | | | |
|---------|--------------------------|--------------------------------|---------|
| 18/0056 | Pump House, Ainstable | Conversion to holiday property | Refused |
|---------|--------------------------|--------------------------------|---------|

- b. To consider responses for the following application(s):

| | | |
|---------|------------|--|
| 18/0300 | Faugh Head | Change of use of agricultural building to dwellinghouse. |
|---------|------------|--|

- c. Any other planning matters

36. To discuss parish land.

- a. To receive an update on the registration of Croglin Quarry (Clerk)

- b. To receive an update on the registration of the land at the Ainstable bus shelter

37. To consider correspondence received.

38. Points to be raised at the next meeting.

39. Date of the next ordinary meeting – Tues 17th July 2018.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

30th April 2018